

Masthope Mountain Community

Permit Number _____

Driveway Permit Application

Driveways

1. The maximum width of a driveway entrance to any property is to be 15 feet, including circular driveways.
2. Each opening can be 15 feet wide maximum, excluding the entrance radius.
3. Circular driveway opening shall be separated by at least 15 feet of planted area.
4. A maximum of two driveway curb cuts shall be permitted per property.
5. All driveway openings shall be pitched away from the road for the last 10 feet so that water runoff from drives shall not flow onto the road.
6. The property owner or contractor, prior to construction, shall obtain a driveway permit from the ECC.

Culverts & Culvert Pipes

- a. Property owners are requested to periodically check their culvert pipes (under driveways) to insure that they are clean and functional.
- b. Improperly maintained culverts and/or culvert pipes may be cleaned and repaired by MMC Maintenance Department or an outside contractor. The property owners may then be billed by the POC for the work performed and any other expenses incurred.
- c. A plastic, smooth walled culvert pipe must be installed across each driveway, along with drainage ditches as required, size to be determined by the ECC committee.
- d. In emergency situations, MMC Maintenance Department may need to remove old undersized culvert and install new culverts of a proper size to insure the integrity of our roadways. The property owner is responsible for and will be billed for any such change.
- e. All culverts must be a minimum length of 30' and have headwalls built to the top of driveway.

Permit for: ___ New Driveway, ___ Resurface existing driveway, ___ Pave existing driveway.

Surface Material; ___ 2A modified, ___ #2 clean stone, ___ pavement.

Square footage of existing drive _____ Proposed expansion _____ Total Sq. Ft. _____

Fee _____

(Plot plan required for new driveway)

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Home Owners

Name: _____ **Date:** _____

911 Address: _____ **Lot #:** _____ (MR)(FW)

Phone: _____

Contractor/: _____ **Phone #:** _____

Homeowner Signature: _____

Contractor Signature: _____ **PA Reg.** _____

Insurance Certificate Provided (Required) **Yes** _____ **No** _____

FOR OFFICE USE ONLY:

ECC: This application is **APPROVED** **DENIED**

APPROVED BY: _____

DATE: _____ **Permit Number** _____