

**MASTHOPE MOUNTAIN COMMUNITY POC  
GENERAL MEETING AGENDA  
November 11, 2017  
At the Lodge**

- 10:00 - Call to Order
- 10:01 - Salute to the Flag
- 10:05 - Waiving the Reading of the Minutes
- 10:10 - Treasurer's Report – Gerhard Buhler
- 10:20 - President's Report – Dan Clark
- 10:30 - Community Manager's Report – Recreation Management
- 10:40 - Ski Report – Ron Schmalzle
- 10:50 – Property Owners questions on reports
- 11:15 – Old Business
- 11:30 – New Business
- 11:45- Adjournment

**Standing Rules:**

1. Each person shall have a maximum of two minutes at the microphone.
2. Each person shall speak no more than two times on the same issue.
3. Decorum in debate shall be maintained at all times.

**About Robert's Rules of Order**

The purpose of adopting RRO is to allow us to conduct the business of the community in an orderly manner. RRO endeavors to strike a balance between implementing the will of the majority, while protecting the rights of the minority. The following are some important concepts and procedures with which you should become familiar:

1. The Chairman's role is to run the meeting in an impartial manner, and in accordance with rules set forth in Robert's Rules of Order. He/she does not control what action is taken at a meeting.
2. The assembly (you) controls what happens in the meeting, and has the final say on any action taken on behalf of the organization, even to the point of overruling a decision of the Chair.

**IF YOU WANT TO:**

**ACTION TO TAKE:**

**MAJORITY NEEDED**

- |   |  |         |
|---|--|---------|
| 1. Get the assembly to take an action<br>(New motions are typically presented under new business) | Present a motion to that effect                                | Simple  |
| 2. Change something that is being considered  | Make a motion to amend, and state your proposed change         | Simple  |
| 3. Postpone the consideration of an issue   | Make a motion to "lay on the table"                            | Simple  |
| 4. Close debate on an issue   | Make a motion to "call the question"                           | 2/3     |
| (Actions 2, 3, & 4 can be made at any time while a motion is being considered/debated.)           |  |         |
| 5. State that the rules are not being followed  | Rise and say "point of order", and state your concern          | no vote |
| 6. Challenge the decision of the Chair  | State that you want a vote to overrule the action of the chair | 2/3     |

NOTE: The Chair can help you to frame a motion or amendment, or take an action in the appropriate manner. Simply state to the Chair what it is that you want to do, and he/she will guide you through the proper procedure.